

Burgee Program Junior Sailing Safety Manual

THE
BURGEE
PROGRAM

By GowrieGroup



“Content Excerpt”

This is not the Full Junior Sailing Safety Manual

Please contact the Burgee Program at Gowrie Group (800.262.8911 or burgee@gowrie.com) to learn more about The Burgee Program and/or to inquire about getting a copy of the entire Junior Sailing Safety Manual.

DISCLAIMERS & CONTRIBUTORS:

Disclaimer:

Although the information and recommendations contained in this publication have been compiled from sources believed to be reliable, Gowrie Group makes no guarantee as to, and assumes no responsibility for, the correctness, sufficiency or completeness of such information or recommendations. Other or additional safety measures may be required under particular circumstances.

Contributors: Content and information primarily provided by Gowrie Group and US Sailing. Editing and updates of content provided by Whitney Peterson, Gowrie Group VP Marketing and Kellie Crete, Gowrie Group Safety & Loss Control Manager.

About The Burgee Program:

The Burgee Program is the only comprehensive insurance program developed to meet the unique needs of all types of sailing organizations - yacht clubs, community programs, schools, classes, fleets, paper clubs, and more. The program is managed by the marine experts at Gowrie Group, underwritten by Chubb Group of Insurance Companies, and endorsed by US Sailing. The program protects not only the organization, but also the board members, flag officers, volunteers, members, and employees. Learn more at www.burgeeprogram.com, 800.262.8911, or burgee@gowrie.com.

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JUNIOR SAILING MISSION STATEMENT & COMMITTEE:

Mission Statement: The mission of the Junior Sailing Program is to teach children how to sail in a fun and safe environment and to instill in them a love for the sport. Respect for boats, each other, and the water, along with sportsmanship and safety, are the guiding principles of the program.

Junior Sailing Committee: The Junior Sailing Committee is responsible for structuring the program, hiring staff, and overseeing the program while it is in session. Each person on the committee has specific responsibilities, yet the group works as a team to direct and manage the program. Any questions that cannot be directed to the Junior Sailing Program Chair or Co-Chair can be addressed to any of the Junior Sailing Committee members. Names are listed below:

Junior Sailing Program Chair: [Insert name]

Junior Sailing Program Co-Chair: [Insert name]

The Junior Sailing Committee shall be composed of the Chair, Co-Chair, and the following members:

1. [Insert name]
2. [Insert name]
3. [Insert name]
4. [Insert name]
5. [Insert name]

Junior Sailing Committee Responsibilities: The Junior Sailing Committee will be responsible for the following items. The committee will meet a minimum of 4 times a year.

- Adhering to national standards for safety, instructor training, and curriculum.
- Developing site-specific policies for day-to-day administration and emergency situations.
- Collecting continual feedback from staff, children, and parents.
- Recruiting and hiring the best instructors possible.
- Overseeing the planning and purchase of program equipment.
- Enforcing zero tolerance for drugs, alcohol, and sexual harassment.
- Enforcing anti-bullying policies.
- Reviewing and revising the program curriculum to meet the sailors' needs.
- Attending regularly scheduled meetings.
- Reviewing "Accident Reports" and "Discipline Reports."
- Reviewing the program's insurance coverage.
- Reviewing the Junior Sailing Safety Manual annually.
- Striving to continually improve the program.

SAILING STAFF CERTIFICATIONS:

All beginner sailing instructors should be certified US Sailing Small Boat Level I instructors. In order for their certification to be valid, an instructor must hold current First Aid and CPR certifications, along with a safe boating certificate recognized by the National Association of State Boating Law Administrators.

All intermediate sailing instructors should be certified US Sailing Small Boat Level 2 instructors.

All head coaches and race coaches should be certified US Sailing Small Boat Level 3 coaches.

The Burgee Insurance Program requires that at least one person on the sailing staff hold a current Small Boat Level I or higher certification.

Junior instructors, if age-eligible (turning 16 in the calendar year), should also be encouraged to become US Sailing Small Boat Level I instructors.

Powerboat certifications: All instructors should have a state boating license in the state they are teaching. The certificate should be recognized by the National Association of State Boating Law Administrators. Each state has different requirements. Some states allow for online training whereas other states require attending a course. The US Powerboating Safe Powerboat Handling course will often satisfy these requirements, and provides hands-on instruction.

RATIOS FOR STUDENTS - INSTRUCTORS - SAFETY BOATS:

Ratios, as recommended by US Sailing, are listed below. US Sailing also recommends having two people per safety boat. The second person can be an additional instructor, coach, junior instructor, or older sailor.

	Student to Instructor	Sailboat to Safety Boat
Youth Introduction (under 8 yrs)	3:1 to 6:1	1:1 to 3:1
Youth Learn to Sail (8-16 yrs)	6:1 to 8:1	3:1 to 8:1
Youth Racers (8-16 yrs)	6:1 to 10:1	3:1 to 10:1
Adult Learn to Sail	3:1 to 6:1	1:1 to 6:1

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