

EMERGENCY ACTION CARD  
LAKE MACATAWA

If possible, emergency assistance should be provided by trained Coaches.  
The nearest Coach shall be the first to respond, regardless of sailor’s club affiliation.  
Spectators should only assist if trained Coaches are not nearby and the situation is extremely urgent.

STEP	ACTION	CONTACT	CONTACT METHOD
1	<b>Assess the situation.</b> A. Notify the Race Committee. B. Find a nearby coach. If no coach is available, render assistance and secure the area. Instruct other sailors to avoid the area and stabilize the sailor until help arrives.	RC and nearby coach	VHF ____ or VHF ____
2	<b>If emergency medical attention is required, call for help.</b> A. <b>To request ambulance or EMT</b> Coach or Race Committee calls 911. <b>Make sure to give them clear directions as to where they should park to be close to the dock where the injured sailor will arrive.</b> <i>Grand Haven Coast Guard also monitors 911 broadcasts.</i> B. <b>For on-the-water rescue</b> Coach or Race Committee contacts the US Coast Guard. <i>Ottawa County Sheriff Marine Patrol is coordinated through 911, Coast Guard may also coordinate Sheriff Patrol assistance.</i>	911 Emergency Center  US Coast Guard	Call 911  VHF channel 16

<b>BE PREPARED TO TELL 911 or EMERGENCY RESPONDERS THE FOLLOWING INFORMATION:</b> <ul style="list-style-type: none"><li>Current location of injured sailor</li><li>Description of boats (if requesting on-the-water assistance)</li><li>Where injured sailor will be brought to shore (see list and map at the bottom of this card)</li><li>Age/gender/number of people injured</li><li>Type of injury and/or situation</li><li>Your name and call-back number</li><li>If required, other contact persons and contact info as listed elsewhere on this card</li></ul>			
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3	<b>Communicate with on-shore Person.</b> Coach or Race Committee contacts on-shore person: MJSA Director Marie Mell Colville. If Marie Mell Colville does not answer, Coach or Race Committee contacts WMYSA Scoring & Registration.	Marie Mell Colville  Lisa Corder	616-403-6313  616-443-2743
4	<b>Prepare to receive injured sailor</b> A. On-shore personnel clear a path for Emergency Vehicles to access the injured sailor. B. Coach transfers injured sailor to nearest on-shore location as shown on the map on the back of this card. C. Coach and on-shore personnel transfer inured sailor into the care of Emergency Responders.		

<b>LOCATION OF EMERGENCY EQUIPMENT AT MACATAWA BAY YACHT CLUB</b> First Aid Kit is located inside the Sailing Director’s office in Junior Sailing Center AED device is located inside the Dock Master’s office inside Junior Sailing Center			
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5	<b>Inform and debrief key people:</b> *Injured sailor’s coach (if different than coach who responded) *Injured sailor’s coach contacts the injured sailor’s family *Macatawa Junior Sailing Association Director *Macatawa Bay Yacht Club Manager *Macatawa Bay Yacht Club Commodore	see list of coaches at Registration table see sailor’s registration form at Reg table Marie Mell Colville Kerrie Barno Leesa Schram	  616-403-6313 616-335-5815 616-886-1965
6	<b>All involved parties convene to complete an accident report.</b>		

EMERGENCY RESPONDERS PICK-UP LOCATIONS  
Macatawa Bay Yacht Club should be the first choice for transferring an injured sailor to shore.  
However, the other locations on this list may be used if proximity or circumstances make them a better choice.

	Location	Address	Phone
1	Macatawa Bay Yacht Club <i>(use floating dock where sailors launch)</i>	2157 South Shore Drive	616-335-5815
2	Holland State Park Campground Beach	2215 Ottawa Beach Road	616-399-9390
3	Yacht Basin Marina Service Dock	1866 Ottawa Beach Road	616-786-2205

USE THE QR CODE BELOW TO VIEW THE EMERGENCY  
PLAN ON YOUR MOBILE DEVICE

